



Server/Bartender

The Bluewater Bistro at Bodega Harbour in beautiful Bodega Bay. This person would have a passion for food and wine with the desire to create an amazing experience for our guests.

Position Summary:

Greets and serves food and/or beverages to patrons.

Essential Duties and Responsibilities:

- Provide immediate attention to all members/guests upon seating, greet warmly and distribute menus.
- If local water conservation laws permit, fill glasses with ice water while guests decide upon order; answer questions and suggest menu items.
- Take member/guest food and/or drink orders.
- Turn orders into kitchen; inform cooks about any special cooking instructions.
- Assemble food on tray; procure items from each station as necessary.
- Serve meal; place dishes by courses in front of each person; serve from left of the person.
- Check back to ensure member/guest satisfaction; replenish water and butter as necessary.
- Remove soiled dishes as guests finished.
- Suggest and serve dessert, coffee, and after dinner drinks.
- Verify accuracy of prices, state and federal taxes, tips and other charges on all checks and present bill to guests.
- Handle all cash and credit cards as applicable from guest/member charges as prescribed by standard operating procedures.
- Keep tables, dining room and bus station clean and tidy.
- Advises supervisor of any complaints as soon as they occur.
- Performs side work, clean-up and closing duties as assigned.
- Attend pre-meal meetings as requested.
- Turn in signed tip declaration form weekly (where applicable)
- Perform other duties as appropriate.

Qualifications:

- High school preferred.
- 1-year server experience preferred.
- Demonstrated quality written, verbal, and interpersonal communication skills.
- Ability to analyze and solve problems; efficiently handle multiple duties under pressure with minimal supervision; work flexible hours as required including nights/weekends.
- Positive attitude, professional manner and appearance in all situations.

Classification:

Part-time or Full-time \$15/hr